



## PURCHASING ACTIVITY - WEEKLY REPORT TO CITY COUNCIL

### *Week of October 19, 2020*

*The procurement actions in this report are for the review of City Council. If a Council member desires any of the items that are subject to call-up to be added to a Council agenda, please notify Terri Velasquez, Director of Finance, (303) 739-7780 or tvelasqu@auroragov.org, by 3:00 p.m. on Friday, October 23, 2020. If there is a contract over \$500,000.00 that a Council member wishes to have submitted on Council agenda, please notify Terri Velasquez by 4:00 p.m. on Thursday, October 23, 2020.*

*If you have any questions or concerns, please contact Bryn Fillinger at 303-739-7501 or Terri Velasquez at 303-739-7780.*

ITEM	# OF ACTIONS
<b>Subject to Call-Up by City Council:</b>	
Awards \$25,000.00 - \$49,999.99	4
Awards \$50,000.00 - \$2,000,000.00 for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed	5
Awards \$50,000.00 - \$2,000,000.00 and <u>not</u> based on lowest dollar basis (usually awards driven by qualifications rather than price)	0
Change Orders and Amendments \$25,000.00 to \$99,999.99 where the cumulative total of all change orders to the contract does not exceed \$100,000.00	1
<b>Miscellaneous Approvals Subject to Call-Up:</b>	
Miscellaneous Approvals	0
<b>Miscellaneous Approvals Not Subject to Call-Up:</b>	
Miscellaneous Approvals	0
<b>Change Orders Not Subject to Call-Up:</b>	
Change Orders and Amendments Less Than \$25,000.00	1
Emergency Awards, Change Orders and Amendments	3

**AWARDS \$25,000.00 - \$49,999.99 subject to call-up:**

COMPANY	DESCRIPTION OF AWARD	AWARD AMOUNT	BID NUMBER
<p><b>BOBCAT OF THE ROCKIES, LLC</b> <b>GOLDEN, CO</b> Dept: Public Works/Fleet</p>	<p>Award a competitively bid contract for trade-in/upgrade of four (4) S76 T4 Bobcat Skid Street Loaders with selected accessories.</p> <p><i>When Aurora piggy-backs off another government agency's competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>\$26,200.00</p>	<p>Sourcewell  Contract #040319-CEC</p>
<p><b>SCOTT SAFETY</b> <b>MONROE, NC</b> Dept: Fire</p>	<p>Award a sole source contract to inspect, rebuild, test and maintain Scott Self-Contained Breathing Apparatus (SCBA) used by Fire through February 28, 2021.</p> <p>As the manufacturer of the SCBA equipment, Scott Safety has chosen not to authorize other firms to provide these services. Scott Safety has proposed the same pricing as charged to the City in 2019. Since the June 2020 Municipal Cost index shows a decrease of .02%, the pricing is considered to be fair and reasonable.</p> <p><i>Purchases where one firm, and only one firm is known to be capable of providing items and/or services are authorized to be awarded through noncompetitive negotiations. 2-674-10</i></p>	<p>\$39,823.00</p>	<p>N/A</p>
<p><b>AV TECH ELECTRONICS</b> <b>GOLDEN, CO</b> Dept: Police</p>	<p>Award a competitively bid contract for emergency lighting for three (3) new Harley Davidson motorcycles. This award will be funded by JAG grant #2019-DX-BX-0656.</p> <p><i>When Aurora piggy-backs off another government agency's competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>\$41,555.36</p>	<p>City and County of Denver Master Purchase Order (MPO) #SC00000036 Proposal #0159A</p>

**AWARDS \$25,000.00 - \$49,999.99 subject to call-up: (Continued)**

COMPANY	DESCRIPTION OF AWARD	AWARD AMOUNT	BID NUMBER
<p><b>COLORADO ADVOCATES DENVER, CO</b></p> <p>Dept: Water</p>	<p>Award an openly solicited contract for annual state lobbying services as required by Aurora Water through October 31, 2021.</p> <p>An RFP was issued in order to select a firm based on the following criteria: firm qualifications; prior and current experience of staff in representing local government, with demonstrated experience specifically on Colorado water and public utility issues; qualifications and experience of assigned staff; services approach; general understanding of issues that could be important to Water; disclosure of current clients and any conflicts of interest; references; price. As a result, the following firms were selected for the short list:</p> <ul style="list-style-type: none"> <li>➤ Colorado Advocates</li> <li>➤ Schultz Public Affairs</li> </ul> <p>After interviews with both firms, Colorado Advocates was selected for final contract award. Staff considers the vendor's services approach superior, with two major Colorado utilities as clients. Also, their pricing is deemed fair and reasonable.</p> <p><i>This award is the result of an open solicitation where the City received at least 3 offers. This award meets all the conditions set by Code for administrative award. 2-672-(a), (3), (2)</i></p>	<p>\$48,000.00</p>	<p>R-2059</p> <p>Colo. Advocates \$48,000.00</p> <p>Schultz \$45,000.00</p> <p>Denton's \$58,200.00</p>

**AWARDS \$50,000.00 - \$2,000,000.00 subject to call-up for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed:**

COMPANY	DESCRIPTION OF AWARD	AWARD AMOUNT	BID / RESULTS
<p><b>AEROCLAVE, LLC</b> <b>WINTER PARK, FL</b>  Dept: Fire</p>	<p>Award a competitively bid contract for the purchase of four (4) AeroClave room decontamination systems, portable applicators and disinfectant solution for use by Aurora Fire Rescue.</p> <p><i>When Aurora piggy-backs off another government agency's competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>\$56,760.80</p>	<p>General Service Administration (GSA)</p> <p>Contract #  47QSWA18D005A</p>
<p><b>DAVEY COACH SALES, INC.</b> <b>SEDALIA, CO</b>  Dept: Public Works/Fleet</p>	<p>Award a competitively bid contract for the purchase of two (2) 2021 Ford E-450 fourteen passenger transport buses for use by PROS.</p> <p><i>When Aurora piggy-backs off another government agency's competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>\$140,208.00</p>	<p>Colorado Department of Transportation (CDOT)</p> <p>Contract #  311001649</p>

**AWARDS \$50,000.00 - \$2,000,000.00 subject to call-up for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed: (Continued)**

COMPANY	DESCRIPTION OF AWARD	AWARD AMOUNT	BID / RESULTS
<p><b>CUMMINS ROCKY MOUNTAIN HENDERSON, CO</b>  Dept: Water</p>	<p>Award an openly solicited contract for annual routine and emergency services to maintain and repair emergency generators in Water facilities. The services are needed to maintain the reliable operation of emergency power generating equipment for critical treatment, pumping and communication facilities through September 30, 2021</p> <p>An RFP was issued for unpriced technical proposals in order to select a firm based on the following criteria:</p> <ul style="list-style-type: none"> <li>• Vendor qualifications and experience (including safety)</li> <li>• Qualifications and experience of technicians (including safety)</li> <li>• Ability to meet emergency response time</li> <li>• Ability to access parts and equipment for on-call repair services</li> <li>• References</li> </ul> <p>As a result, Cummins and Wagner were qualified for the shortlist.</p> <p>In the next phase of the solicitation process, the shortlisted firms were asked to submit pricing. Cummins as the lowest overall bidder and is being recommended for contract award.</p> <p><i>This award is the result of an open solicitation where the City received at least 3 offers. This award meets all the conditions set by Code for administrative award. 2-672-(a), (3), (2)</i></p>	<p>NOT-TO-EXCEED  \$145,725.00</p>	<p>R-2056  Cummins Parts: 15% markup In house labor: \$131/hr Field labor \$131/hr  Wagner Equipment Parts: 25% markup In house labor: \$135/hr Field labor: \$168/hr  Loftin Equipment</p>
<p><b>WRIGHT EXPRESS FINANCIAL SERVICES CORP.</b>  <b>SOUTH PORTLAND, ME</b>  Dept: Public Works/Fleet</p>	<p>Award a competitively bid contract for fuel card services as required for City vehicles from November 1, 2020, through October 31, 2021.</p> <p><i>When Aurora piggy-backs off another government agency's competitive bid it is treated the same as if it were our own bid. 2-679</i></p>	<p>NOT-TO-EXCEED  \$350,000.00</p>	<p>Sourcewell  Contract  # 042016-WEX</p>

**AWARDS \$50,000.00 - \$2,000,000.00 subject to call-up for which at least three bids were received, the lowest responsive bidder was selected, and no bid protest was filed: (Continued)**

COMPANY	DESCRIPTION OF AWARD	AWARD AMOUNT	BID / RESULTS
<p><b>MUNICIPAL EMERGENCY SERVICES, INC.</b></p> <p><b>DENVER, CO</b></p> <p>Dept: Fire</p>	<p>Award a competitively bid contract for the purchase of four hundred twenty-four (424) SCBA regulator assemblies and associated accessories for use by Aurora Fire Rescue.</p> <p><i>When Aurora piggy-backs off another government agency's competitive bid it is treated the same as if it were our own bid.</i></p> <p>2-679</p>	<p>\$753,872.00</p>	<p>National Purchasing Partners (NPPGov)</p> <p>Contract</p> <p>PS20120</p>

**CHANGE ORDERS and AMENDMENTS \$25,000.00 to \$99,999.99 subject to call-up where the cumulative total of all change orders or amendments to the contract does not exceed \$100,000.00:**

COMPANY/ DESCRIPTION OF CHANGE ORDER	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	PREVIOUS CHANGE ORDERS	TOTAL TO DATE	AWARD NUMBER
<p><b>CH2M HILL ENGINEERS, INC.</b></p> <p><b>ENGLEWOOD, CO</b></p> <p>Amendment to an openly solicited professional design services contract for the MESA VI Task Order #4, Large Valve Rehabilitation Task 2 Project.</p> <p>This amendment is needed to add additional funds to cover the additional design required for two line-stops that are needed. The line-stops will allow Aurora to better isolate the water system and eliminate customer water outages. The additional funds will also involve the design for protection of a traffic light for a busy intersection that was determined to be in conflict with the proposed construction footprint.</p> <p>Pricing was requested from the consultant, and it is in accordance with the original contract. Therefore, it is considered to be fair and reasonable.</p> <p><i>This Amendment is consistent with requirements of the City code 2-676 establishing criteria for awards of amendments.</i></p> <p>Dept: Water</p>	1	\$82,057.00	\$0.00	\$519,033.00	20P0142

**CHANGE ORDERS and AMENDMENTS not subject to call-up and which are less than \$25,000.00 and the cumulative total of all change orders or amendments does not exceed \$100,000.00:**

COMPANY/ DESCRIPTION OF CHANGE ORDER	CHANGE ORDER NUMBER	CHANGE ORDER AMOUNT	PREVIOUS CHANGE ORDERS	TOTAL TO DATE	AWARD NUMBER
<p><b>SUPER VACUUM MANUFACTURING CO., INC.</b></p> <p><b>FT. COLLINS, CO</b></p> <p>Change order to competitively bid contract for the purchase of one (1) Wildland type 3 and one (1) Wildland type 6 pumper trucks for Aurora Fire Rescue.</p> <p>The additional funding is needed to correct mathematical error in original vendor quote of \$9,574.00. The City negotiated to split the difference at \$4,787.00 in lieu of full amount.</p> <p>Pricing remains the same as the initial award under Houston Galveston Area Council (HGACBuy) contract No.: FS12-17. Therefore, pricing is considered to be fair and reasonable.</p> <p><i>This Change Order is within the original scope of the contract and is appropriate for consideration under the City Code. 2-676</i></p> <p>Dept: Public Works/Fleet</p>	1	\$4,787.00	\$0.00	\$594,638.00	19P1160



**REPORT OF EMERGENCY AWARDS, CHANGE ORDERS and AMENDMENTS: Includes all procurement actions awarded to support immediate operational priority requirements.**

AWARD NUMBER	COMPANY/DESCRIPTION OF AWARD	AWARD AMOUNT	CODE SECTION
20P1041  Dept: IT	<p><b>PRESIDIO NETWORKED SOLUTIONS</b></p> <p><b>CENTENNIAL, CO</b></p> <p>Meraki wifi access point replacements with related professional services to improve telework and remote service delivery. Pricing is based on a State of Colorado Agreement. Due to use of CARES funding and the associated deadlines, the purchase was deemed to be an emergency purchase.</p> <p><i>City Code provides that the City Manager or Deputy City Manager of Administrative Services is empowered to authorize purchases to be designated as emergency purchases, and processed as expeditiously as possible without competition, regardless of the dollar amount.</i></p>	\$107,647.46	2-675
20P1044  Dept: IT	<p><b>PRESIDIO NETWORKED SOLUTIONS</b></p> <p><b>CENTENNIAL, CO</b></p> <p>Cisco phone infrastructure upgrade and Expressway service installation to provide more capacity for virtual phones and telework capacities. Pricing is based on a State of Colorado Agreement. Due to use of CARES funding and the associated deadlines, the purchase was deemed to be an emergency purchase.</p> <p><i>City Code provides that the City Manager or Deputy City Manager of Administrative Services is empowered to authorize purchases to be designated as emergency purchases, and processed as expeditiously as possible without competition, regardless of the dollar amount.</i></p>	\$186,369.54	2-675
20P1039  Dept: IT	<p><b>PRESIDIO NETWORKED SOLUTIONS</b></p> <p><b>CENTENNIAL, CO</b></p> <p>Cisco network switch replacements and related professional services to improve capacity and reliability for telework and remote service delivery. Pricing is based on a State of Colorado Agreement. Due to use of CARES funding and the associated deadlines, the purchase was deemed to be an emergency purchase.</p> <p><i>City Code provides that the City Manager or Deputy City Manager of Administrative Services is empowered to authorize purchases to be designated as emergency purchases, and processed as expeditiously as possible without competition, regardless of the dollar amount.</i></p>	\$737,567.92	2-675