

## City of Aurora Building Division Virtual Inspections

Welcome to the City of Aurora Building Division Virtual Inspection program. Due to COVID-19, virtual inspections are reserved for interior residential projects in locations where people may quarantine.

Tools or testing equipment that may be required for your inspection might include proper lighting in the areas of inspection(s), screw drivers, tape measure, level, and a GFCI tester. If possible, please connect to a WIFI for the best video/audio connections. All virtual inspection requests and questions must be requested through our permit center at **303-739-7420**.

### Scheduling Virtual Inspections

1. Contact our permit center at **(303) 739-7420** to request a virtual inspection(s).
2. Please have access to Cisco WebEx Meetings App downloaded to your device prior to your inspection window. The links are listed below. You **DO NOT** need to make an account with **Cisco WebEx Meetings** and the application is free.

### Inspection Process

1. The assigned inspector will call the morning of your inspection date to confirm a time frame for your inspection(s). We will make every effort to call the provided onsite contact by 9:00 am.
2. When your inspector calls, please open your **Cisco WebEx Meetings** App and select "**join meeting**". Once that is completed our inspector will provide you the **meeting number** to join the inspection.
3. You will be required to activate your **audio/video** for your inspector to proceed with your virtual inspection(s).
4. Once the video/audio has been connected the inspection will begin outside with the address being visible to the inspector. From there the inspector will guide you on how to continue.
5. Due to the volume and demand of inspections, if you experience difficulties that cause the inspection to run behind, it will need to be terminated and a reinspection recalled to complete the project. To reschedule your inspection please call **303-739-7420**.
6. Please see below for video walkthroughs that may help.

### Helpful Links

**Viewing your results for virtual inspections online can be found here.- [Aurora Building Division Inspection Results](#)**

### Downloading Cisco WebEx

- **Apple Devices-**[Download Cisco WebEx Meetings For Apple/iOS](#)
- **Google Play Store-** [Download Cisco WebEx Meetings For Android/Google Play Store](#)
- **Internet Browser-** [Internet Browser Link To Cisco WebEx Meetings](#)

### YouTube tips/tricks for Cisco WebEx Meetings

- [Video walk through for downloading Cisco WebEx Meetings.](#)
- [Video walkthrough for adjusting video settings in Cisco WebEx Meetings](#)
- [Video walkthrough for adjusting audio settings in Cisco WebEx Meetings.](#)
- [Video walkthrough for how to join a Cisco WebEx Meeting.](#)